

To: **Members of the State Board of  
Education & Early Development**

**July 26, 2023**

**From: Heidi Teshner, Acting Commissioner**

**Agenda Item: 12**

◆ **ISSUE**

The board had scheduled its meeting calendar for school year 2023-2024, however, due to travel needs, the October 2023 and December 2023 meetings need to be amended.

◆ **BACKGROUND**

- According to board bylaws, the board is scheduled at the last regularly scheduled meeting of each school year to adopt a calendar indicating the planned date and location of each regular meeting for the next school year.
- At the June 2023 meeting the board adopted the following meeting dates and locations.

<b>Date</b>	<b>Location</b>	<b>Meeting Type</b>
July 26, 2023	Virtual Meeting	Regular quarterly
October 4, 2023	Virtual Meeting	Special – Commissioner Report
December 6-7, 2023	In-Person or Virtual Meeting (Anchorage)	Regular quarterly
January 17, 2024	Virtual Meeting	Special – legislative and budget report
March 5-6, 2024	In-Person or Virtual Meeting (Juneau)	Regular quarterly
June 4-6, 2024	In-Person or Virtual Meeting (Bethel or Kotzebue)	Regular quarterly

- The department presents the following amendments to the above approved calendar. The board may choose to change any part of this proposal.

<b>Date</b>	<b>Location</b>	<b>Meeting Type</b>
October 4-5, 2023	In-Person (Anchorage or Mat-Su)	Regular quarterly
December 6, 2023	Virtual Meeting	Special – Commissioner Report

- The board reserves the right, with proper notice, to change its meeting dates, locations, and times or add meetings as necessary to conduct the business of the agency.
- A calendar for school year 2023-2024, can be found behind this cover memo.
- Heidi Teshner, Acting Commissioner, will be present to brief the board.

◆ **OPTIONS**

Amend the meeting schedule.

Take no action.

◆ **ADMINISTRATION’S RECOMMENDATION**

Amend the meeting schedule.

◆ **SUGGESTED MOTION**

I move the State Board of Education and Early Development approve the following schedule of meeting dates, location, and format (virtual meeting versus in-person) for the 2023-2024 school year.

<b>Date</b>	<b>Location</b>	<b>Meeting Type</b>
October 4-5, 2023	In-Person (Anchorage or Mat-Su)	Regular quarterly
December 6, 2023	Virtual Meeting	Special – Commissioner Report